

# WEST DEPTFORD SCHOOL DISTRICT

Gregory J. Cappello, Esq., Superintendent of Schools  
Shawnequa Carvalho, Ed.D., Assistant Superintendent for HR & CAO  
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[www.wdeptford.k12.nj.us](http://www.wdeptford.k12.nj.us)

## Title I: District-School Parental Involvement Policy

### Collaboration and Involvement

The **West Deptford Township Schools** have put into place the following parent involvement policy and plan. Both the policy and plan work together to bring together the efforts of the school district and the parents of children receiving additional academic support under the section of Title I. This policy will be distributed to all parents of students participating in the Title I program within the West Deptford Township School District. Working together, the West Deptford Township Schools and parents will help students participating within the Title I program to achieve a higher level of academic growth and success. The West Deptford Township Schools will hold an annual meeting of which all parents of students participating in the Title I Program are encouraged to attend. The meeting shall be held at a time which is convenient for parents and adequate notice of the meeting will be provided to ensure parent attendance. Flexibility with meetings (a.m. and p.m.) will be offered to parents, and may offer, with funds provided under this part, transportation, child care and home visits. During this meeting, parents will receive information about the Title I program, their child's eligibility/participation in the program, the purpose and intent of the program as well as their right to be involved as parents.

The **West Deptford Township Schools** will work in collaboration with parents in an ongoing effort to plan, implement, review and improve the Title I program offered through the district. To do so, the West Deptford Township Schools have developed and will review on an annual basis the School-Parent Compact. This compact details and outlines the collaborative and shared responsibilities on behalf of the school district, parents and students for promoting and achieving student growth and success.

The **West Deptford Township Schools** will provide to parents of students participating in the Title I program the following:

- annual meeting to discuss the Title I Program and a student's participation in the program
- a description and explanation of the curriculum currently being used in the school, forms being used for academic assessment, proficiency levels students are expected to meet
- parent-teacher conferences where student achievement will be discussed both in the fall and the winter
- updated reports which detail student progress
- open lines of communication with staff members



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Any parent of a student participating in the Title I program who has a concern regarding dissatisfaction with the schoolwide program, may submit the concern along with the plan to the West Deptford Township Schools Central Office.

The **West Deptford Township Schools** believe in and value parental involvement when it comes to a student's educational experience. As a result, the district encourages parents to:

- play an integral role in assisting their child's learning experience
- be an active participant in their child's education at school as well as at home
- engage in conversations about their child's education and be included, as appropriate, in the decision-making and be on advisory committees to assist in the education of their child

The **West Deptford Township Schools** encourage parents to be an active participant in their child's educational experience and provides opportunities for parents to be involved:

- Annual ESSA Title I meeting
- Back to School Night
- Conferences (fall and winter)
- West Deptford Board of Education Meeting- work and action meetings held monthly
- PTO meeting- monthly
- Newsletter- monthly

The **West Deptford Township Schools** will provide technical assistance and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance.

Title I Coaches provide multiple resources at Back to School Night, such as:

- Title I Brochure with detailed information on the Title I program
- Information on Phonological Awareness and multiple activities that parents can implement at home.
- Information on the 5 Reading Pillars with detailed information on how parents can support their readers in each of these areas
- One School, One Book- Home/School Literacy Connection
- Annual Reading Challenge
- Literacy Night- Parent workshops held to teach parents how to support their students with literacy at home

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- Conference - Coaches create/make individualize resources that are given to meet the needs of Title I students
- Raz Kid - Online leveled reading program individualized to students' reading levels

The **West Deptford Township Schools** will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following other programs:

- Implementation of F&P Leveled Literacy Intervention (LLI)
- LLI Parent Letters with ways parents can support their readers at home
- LLI Share reading support pouch that goes home daily
- Parent / Coach communication log to monitor progress at school/at home
- Literacy Night- Parent workshops held to teach parents how to support their students with literacy at home
- Conference - Coaches

## Evaluation

The **West Deptford Township Schools** will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

- parents will be asked to complete a survey about the parental involvement policy
- results from the survey will be reviewed by the district's Chief Academic Officer, Dr. Shawnequa Carvalho
- revisions, if necessary, will be made to the parental involvement policy
- the policy shall be updated annually



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## Building Capacity for Parental Involvement

The **West Deptford Township Schools** will build the schools' and parent's capacity for strong parental involvement by:

- providing assistance to parents to ensure the understanding of state and local academic standards, state student academic achievement standards, state and local assessments and goals for students participating in Title I, Part A, requirements of Part A, ways to monitor their child's progress and ways in which parents can collaborate with staff members with regards to their child's education
- providing materials and training to help parents work with their children to improve academic achievement, such as literacy training or assistance using technology
- educating teachers and staff, with the help of parents, on how to reach out, communicate with and work with parents as equal partners, through the means of a parent advisory committee which works to create documents highlighting these areas which are then disseminated to the teaching staff and personnel
- providing parents, where appropriate, the opportunity to work on the development of training teachers and staff in areas that improve instruction
- coordinating and integrating parental involvement programs and activities, such as parent resource nights, that encourage and support parents in fully participating and understanding the education of their child
- ensuring that information sent home is in a format and language that is easily understood by parents (accommodations will be made for parents who English is not the primary language spoken at home or are visually impaired)

## Policy Adoption

The **West Deptford Township Schools District** wide Parental Involvement Policy 2415.04 has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by parent surveys and committee meetings.

Sincerely,

Shawnequa Carvalho, Ed.D.  
Assistant Superintendent for HR & CAO